

Transport Code of Conduct

2023-24

Please read this document carefully, it must be understood and accepted before applying for college coach transport.

This Code of Conduct applies to <u>ALL</u> students whilst using <u>ANY</u> college-run transport.

For your own safety you are reminded:

A valid bus pass must be shown to the driver or college staff when requested

Keep your bus pass with you when travelling

Keep your belongings with you and do not obstruct the gangways or exits

Do not smoke or eat on the coach

Abusive language will not be tolerated

Remove all your litter when you leave the coach

Refrain from making excessive noise

Only play music using personal headphones

Do not speak to or distract the driver except in an emergency or when the vehicle is stationary

Remain seated until the coach has stopped when getting off or instructed otherwise by the driver

Do not put arms, heads or any other items out the windows

Do not throw any items from the coach

Know what to do if the coach is late or does not arrive

Wear seat belts, where fitted and do not put feet on the seats

Follow the driver's or escort's instructions if the vehicle breaks down or is involved in an accident

Costs related to any damage made to any of the vehicles will be the responsibility of the student(s) involved

Follow the driver's instructions at all times. This includes any COVID19 related rules and regulations



