



The Henley College Corporation

**MINUTES of the Meeting of the Finance Committee  
held on Monday 27 March 2017 at 18.30**

<p><b>Members present:</b>  <b>Sam Juthani (SJ)</b>                  John Aspinall (JA)                  Satwant Deol (SD)                  Peter Le Conte (PLC)</p> <p><b>In attendance:</b>                  Kulbir Sethi (KS)                  Jacky Gearey (JG)</p>	<p><b>Chair</b>                  Independent Member                  Principal/Ex Officio Member                  Vice Chair</p> <p>Director of Finance                  Corporation Secretary</p>
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Agenda Item	Minutes	Action by
2.1	<b>Opening of meeting</b> The meeting was opened at 18.00.	
2.2	<b>Apologies for Absence</b> Apologies were received from: Jeni Wood and Tom Godfrey	
2.3	<b>Declaration of Interests</b> No interests were declared.	
2.4	<b>Minutes of the Meeting of 21 November 2016</b> <b>Resolved: the Committee agreed that the minutes were an accurate record of the meeting of 21 November 2016 and the minutes were signed by the Chair.</b>	
2.5	<b>Matters Arising from the Minutes (including review of actions)</b> All matters had been actioned and there were no matters arising.	
2.6-2.10	<b>Confidential agenda items</b>	
2.11	<b>Approval of the amendment to Financial Regulations - Principal's expenses</b> To ensure that the Principal's expenses can be signed without undue delay Procedure V1 of the Financial Regulations needs to be amended to allow for either of the Vice Chairs of the Corporation to sign off the Principal's expenses in case of any unforeseen absence of the Chair of the Corporation. This is purely for administrative purposes and only pertains to this issue. Draft wording was presented to the Finance Committee in appendix 2.11, which was approved. <b>Resolved: Approval of the amendment to Financial Regulations - Principal's expenses to the Corporation for approval.</b>	
2.12	<b>Any Other Business</b> There was no other business.	
2.13	<b>Items to Take Forward to Next Corporation Meeting</b> <ul style="list-style-type: none"> <li>• Tuition and other Fees for 2017/2018 for approval</li> </ul>	<b>Corp Secretary</b>



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	<ul style="list-style-type: none"> <li>• Staff Award Pay.</li> <li>• Amendment to Financial Regulations - Principal's expenses for approval</li> </ul>	
2.14	<p><b>Date and Time of Next Meeting</b> The next scheduled meeting is Monday 12 June 2017 at 18.30</p>	
	<p><b>Meeting Closure</b> The meeting closed at</p>	
	<p>MINUTES of the meeting held on <b>Monday 27 March 2017</b> were agreed and accepted as a true and accurate record and signed by the Chair</p> <p>.....</p> <p>on .....</p>	